

**MINUTES
TORRANCE ROSE FLOAT ASSOCIATION
BOARD OF DIRECTORS
TUESDAY, APRIL 3, 2012**

1. CALL MEETING TO ORDER

The meeting was called to order by President Roseanne Villalobos at 7:05 p.m. in the West Annex Commission Room of the Torrance City Hall.

2. FLAG SALUTE

The pledge of allegiance, lead by Lynn Robinson, was recited by all.

3. ROLL CALL

Present: President Roseanne Villalobos, Secretary Lynn Robinson, Treasurer Mary Barta, Directors of Ways and Means Lori Rayor, Jan Staws, and Anne Atherton, Directors of Publicity Pam Barrett and Jim Hill, Directors of Decorators Sharon Tate and Dana Cortez, Director of Float Decoration Kathy Thompson, Director of Membership Mary Jo Kohlmiller, Director of Logistics Roy Atherton, Historian Vanessa Barragan and City of Torrance Staff Liaison Suzie Wand.

Absent: Vice President MistyDawn Jones (excused), Directors of Ways and Means, Melanie White and Shayna McGee (excused), Director of Transportation Carol Gilles and Director of Decorators Linda Huthmaker (excused).

4. INFORMAL BUSINESS

4.1 Introduction of guests
Roseanne introduced the guests present; Joyce Miles and Roseanne's sisters Mary Martinez and Debbie Vaca.

4.2 Correspondence
We have received checks from Stacked and Marie Calendars.

5. APPROVAL OF MINUTES

5.1 Board Meeting – 7 February 2012
Mary Jo Kohlmiller moved to approve the minutes of the March 6th board meeting as corrected. The motion was seconded by Lori Rayor and carried.

6. TREASURER'S REPORT

6.1 Treasurer Mary Barta presented a written report. The balance on hand in all accounts as of March 31, 2012 is \$46,666.21. The annual treasurer's report was presented. Lori Rayor moved to accept both reports. The motion was seconded by Anne Atherton and carried.

6.2 No bills were presented.

6.3 Status of checks for Restaurants for Roses.

We have received \$271.23 from Marie Calendars, \$100.00 from Stacked, \$173.83 from Sizzler and \$215.00 Rizzo's.

7. STAFF LIAISON COMMENTS

Staff Liaison Suzie Wand reported that we are scheduled to present the 2013 float design to the city council on April 24th. She suggested everyone be there by 6:45.

8. OLD BUSINESS

8.1 Celebration Dinner – Financial report.

This was covered at last month's meeting.

8.2 Fundraising Dinner, April 27

Roseanne distributed a reservation flyer for the dinner. The flyers need to be placed at the library. Lynn Robinson volunteered to help put the out. The dinner should be announced at the city council meeting on April 10th. Dana Cortez will make the announcement.

8.3 Restaurant for Roses Status (April/May)

The April restaurants are Hof's Hut on the 5th, IHOP on the 12th, and Bob's Big Boy on the 19th. May restaurants are China Tea House on the 3rd and Scardinis on the 17th. Jan Staws reported that IHOP is from 6:00 am to 9:00 pm and they require us to have someone there during those hours. She sent around a signup sheet for volunteers.

8.4 North High School Boutique Sign-Up.

The Boutique is April 21st from 9:00 am to 3:00 pm. Roseanne plans to be there all day.

9. NEW BUSINESS

9.1 2011 – 2012 President's Annual Report

Past President Mary Hoffman submitted a written report. Pam Barrett moved to accept the report. The motion was seconded by Mary Barta and carried.

9.2 2011 – 2012 Treasurer's Annual Report

The report was approved under item 6.1

9.3 Inventory

All our supplies, promotional items and equipment have been inventoried and a written report has been presented.

10. OFFICERS' AND DIRECTORS' REPORTS

10.1 Membership

Director of Membership Mary Jo Kohlmiller reported that she has received memberships for 4 individuals, 1 couple, 2 families and donations of \$30.00.

10.2 Publicity

Directors of Publicity Pam Barrett and Jim Hill had no report.

10. 3 Ways and Means

Director of Ways and Means Anne Atherton reported that she is now calling restaurants from the phone book. Director of Ways and Means Jan Staws asked members to help with restaurant suggestions.

11. ONCE AROUND

Anne Atherton asked if we can get thank you notes made with our logo on them. Roseanne will order some.

Pam Barrett asked who is doing the decorator signups. Roseanne will be working on that after the April 27th dinner.

Jan Staws asked for permission to make business cards with our logo on them to use as Director of Ways and Means. It was agreed she could.

12. FLOAT TITLE

The list of proposed float titles was reviewed and discussed. A vote was held and the title "Follow Your Dreams" was selected. If that title cannot be registered the alternate choice is "Dream, Explore, Discover".

The next board meeting will be May 1, 2012 at 7:00 p.m.

13. ADJOURNMENT

Jan Staws moved to adjourn. The motion was seconded by Roy Atherton and carried.

The meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Lynn Robinson
Secretary